

Complete Policy Title:  
**Policy for Returning Marked Work and the  
Posting of Grades**  
Approved by:  
**Senate**

Policy Number (if applicable):

Date of Most Recent Approval:  
**January 10, 2007**

Date of Original Approval(s):

Supersedes/Amends Policy dated:

Responsible Executive :  
**University Secretariat**

Enquiries:  
**[University Secretariat](#)**

***DISCLAIMER:*** *If there is a Discrepancy between this electronic policy and the written copy held  
by the policy owner, the written copy prevails.*

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It is always preferable to return marked work or grades directly to students. However, if there is a need to return marked work to students in an indirect manner or to post grades, the work must be returned and the grades posted in a manner designed to protect the anonymity of the students. All posting of final grades will note that the grades are unofficial until released by the Office of the Registrar.