

Complete Policy Title:
**Composition of Selection Committee for
Associate Dean**

Policy Number (if applicable):

Approved by:
Senate

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Responsible Executive :
Provost and Vice-President (Academic)

Enquiries:
[University Secretariat](#)

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The composition of a selection committee for an Associate Dean should be based on the following principles.

- It should be representative of the constituencies over which the Associate Dean has direct control. This would include but not necessarily be limited to teaching staff, non-teaching staff and students.
- The majority of the committee members should be faculty. Selection committees for Faculty Associate Deans would normally include one faculty member from each Department or Area in the Faculty, while those for an Associate Dean of Graduate Studies would include at least one faculty member from each Faculty that lies within the ambit of the specific Associate Dean.
- Although there should be a cross-section of junior and senior faculty, the majority should be senior and some should have occupied an administrative position such as that of a department Chair.
- There should not be any prohibition against a current department Chair serving on the selection committee.
- Because of the nature and the activities of a particular Faculty it may be useful to include a representative from constituencies outside the University, such as the business community, the community hospitals, the local arts community, etc.