



DRAFT GIFT AGREEMENT BETWEEN

**(NAME OF DONOR(S))
(the Donor)**

AND

**MCMASTER UNIVERSITY
(the University)**

I. THE GIFT

(NAME OF DONOR(S)) have generously made a Gift of (X) to McMaster University. This generous Gift will be provided in the form **(METHOD OF PAYMENT)** according to the following schedule:

II. THE PURPOSE

The purpose of the Gift is to support **(NAME OF BUILDING)**.

III. FURTHER TERMS

In addition to the foregoing, it is further agreed as follows:

- a) The naming of the **(LOCATION OF SPACE)** in the **(NAME OF BUILDING)** will be reserved for the Donor(s).
- b) Subject to the approval of the appropriate University body, in accordance with University Policy on Naming, as described in the *Naming Policy & Procedures*¹, the aforementioned space will be named the **(ACTUAL NAME OF SPACE)**.

IV. DONOR ACKNOWLEDGEMENT

- a) Both the Donor(s) and the University affirm that this Gift does not and shall not, in any way, compromise McMaster University's Mission and Vision Statement, constrain academic freedom on campus, as described in McMaster's *Statement on Academic*

*Freedom*ⁱⁱ, contravene any policy of the University or reflect negatively on the University's public image.

- b) While the University will make every effort to adhere to the plans and named space placement and purpose within the building, should it become impracticable to apply the Gift for the purpose set out above or if a change is required, the University will consult with the Donor(s) to provide a satisfactory alternative. In any event, the support provided by the Gift shall be clearly identified with the name of (NAME OF DONORS).
- c) The names of Donor(s) may be publicized in relation to this project. The Donor agrees to be recognized as below:

Please confirm ONE of the following:

- Name as listed on page 1 of this Gift Agreement
- I/We wish to have my/our name listed as follows (please print clearly on the line below)

- I/We wish to remain anonymous with respect to this Gift

(DONOR NAME)

Date

XXX
McMaster University

Date

Mary Williams
Vice-President, University Advancement
McMaster University

Date

Donors who do not have access to the Internet may request copies of the McMaster policies referenced in this Agreement. Policies are currently available online at the following web links:

ⁱ <http://www.mcmaster.ca/policy/General/Misc/NamingPolicy-Procedures.pdf>

ⁱⁱ <http://www.mcmaster.ca/mufa/handbook/sps25.htm>