



Inspiring Innovation and Discovery

Academic Year: 2018 - 2019

Academic, Financial and Administrative User Fees

The following fees are in effect and are over and above assessed academic fees, supplementary fees, residence fees and meal plan fees.

Academic User Fees

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| Application for re-admission | 75.00 |
| Application to Part-time Studies | 75.00 |
| Certification of Enrolment Fee | No fee |
| Challenge for Credit | equal to tuition |
| Diploma Delivery Fee (not charged for pick-up at University) | 25.00 |
| Examination Re-Read (Refunded if grade increases by 3 points) | 50.00 |
| External Exams Administration Fee | 110.00 |
| Graduation Fee (Services) - for those attending | 45.00 |
| Letter of Permission | No fee |
| Notarizing Fee (plus 50 cents per page over 10) | No fee |
| On Demand Transcript request (immediate production of official transcript) | 20.00 |
| Reinstatement Fee | 100.00 |
| Replacement of Diploma | 50.00 |
| Replacement of Student I.D.card | 30.00 |
| Rush Transcript Fee (24 hour rush service) | 15.00 |
| Supplementary Application processing fee | 90.00 |
| Transcript per copy (students who are not covered under Service Fee agreements) | 10.00 |
| Verification of Student I.D Card at Exams | 30.00 |

Students writing deferred examinations at another centre are responsible for payment of fees, which may be assessment by the other examination centre.

Financial/Administrative User Fees

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| Certification Replacement Fee | |
| Income Tax | No Fee |
| Receipt/Education Credit Certificate | No Fee |
| Certification of Fee Payment | No Fee |
| Interest Charge On Unpaid Accounts - per month | 1,2% |
| Library Charges | |
| Classroom audiovisual rental | |
| Data projectores and camcorders (per hour) | 25.00 |
| Data projectores and camcorders - Daily maximum | 65.00 |
| Overdue Recalled Book (per day) | 5.00 |
| Overdue Reserve Material (per hour) | 5.00 |
| Overdue multimedia equipment or room key (per hour) | 20.00 |
| Overdue multimedia equipment or room key - Daily maximum | 250.00 |
| Replacement Cost (up to) | 2500.00 |
| Non-refundable Administrative fee for Replacement Cost | 25.00 |
| Meal Card Misuse Fine | 25.00 |
| Meal Plan Withdrawal Fee | 50.00 |
| Payment Plan Fee - per term | 75.00 |
| Personal Cheque handling fee | 15.00 |
| Returned Cheque Charge (NSF, Stopped Payment) | |
| First Occurrence | 55.00 |
| Each Subsequent occurrence(Additional) | 15.00 |