McMaster Association of Part-Time Students
Board of Directors Meeting – Minutes
Tuesday, June 11, 2013 at 4:30 p.m.
MAPS Office, McMaster University

PRESENT Andrew Smith (chair), Jeannie An (recording secretary), Jackie Arlen, Alamin Berhanu

REGRETS Emily Cerantola, John Liauba, Michelle Macfarlane

CONSTITUTION OF THE MEETING
A quorum of directors being present, the chair called the meeting to order.

ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES
• Minutes of March 19, 2013

1. CLOSED SESSION
Motion: Moved by Smith, seconded by Arlen to move in to closed session. Carried.

RETURN TO OPEN SESSION

2. MAPS VEHICLE
Smith reported that the Toyota Sienna van will be returned to the dealer (Burlington Toyota) and that MAPS will no longer be responsible for the lease. There will be a buy-out cost of $4,700, but this will be in place of over $20,000 in monthly payments for the balance of the lease term.

3. BY-LAW REVISIONS
A draft of revised by-laws will be sent to the Provost and other stakeholders. Further discussion will be undertaken at the next board meeting.

6. MAPS WEB SITE
Motion: Moved by Smith, seconded by Berhanu to authorize the President to outsource updating the web site when John Liauba is not available. Carried.

7. NEXT MEETING / ADJOURNMENT
The next meeting will be at the call of the chair.
There being no further business, the meeting was adjourned at 6:00 p.m.
These minutes were duly approved by the Board at its meeting on August 10, 2013.

Andrew Smith, President    David Moore, Secretary