



Academic Year: 2017-2018

Academic, Financial and Administrative User Fees

Pending Board of Governors approval.
 The following fees are in effect and are over and above assessed academic fees, supplementary fees, residence fees and meal plan fees.

Academic User Fees

Application for re-admission	75.00
Application to Part-time Studies	75.00
Certification of Enrolment Fee	No fee
Challenge for Credit	equal to tuition
Diploma Delivery Fee (not charged for pick-up at University)	25.00
Examination Re-Read (Refunded if grade increases by 3 points)	50.00
External Exams Administration Fee	110.00
Graduation Fee (Services) - for those attending	45.00
Letter of Permission	No fee
Notarizing Fee (plus 50 cents per page over 10)	No fee
On Demand Transcript request (immediate production of official transcript)	20.00
Reinstatement Fee	100.00
Replacement of Diploma	50.00
Replacement of Student I.D.card	30.00
Rush Transcript Fee (24 hour rush service)	15.00
Supplementary Application processing fee	90.00
Transcript per copy (students who are not covered under Service Fee agreements)	10.00
Verification of Student I.D Card at Exams	30.00

Students writing deferred examinations at another centre are responsible for payment of fees, which may be assessment by the other examination centre.

Financial/Administrative User Fees

Certification Replacement Fee	
Income Tax	No Fee
Receipt/Education Credit Certificate	No Fee
Certification of Fee Payment	No Fee
Interest Charge On Unpaid Accounts - per month	1,2%
Library Charges	
Overdue Recalled Book (per day)	5.00
Overdue Reserve Material (per hour)	5.00
Overdue Laptops & Projectors (per hour)	20.00
Replacement Cost (up to)	2500.00
Non-refundable Administrative fee for Replacement Cost	25.00
Meal Card Misuse Fine	25.00
Meal Plan Withdrawal Fee	50.00
Payment Plan Fee - per term	75.00
Personal Cheque handling fee	15.00
Returned Cheque Charge (NSF, Stopped Payment)	
First Occurrence	55.00
Each Subsequent occurrence(Additional)	15.00