

2011/2012 Undergraduate Course Cancellation Schedule

Important Things You Should Know:

- 1 The table below represents the percentages charged for tuition only. **Supplementary fees are non-refundable after the drop and add period.**
- 2 If at any time during the session, you are registered in 18 or more units, including cancels, you will be assessed MSU supplementary fees. These fees are non-refundable, even if you drop to part-time status at a later date.
- 3 You are charged for all courses in which you register. If you cancel a course, your initial fees will be reversed. A new fee will be assessed, charging you for the courses in which you are still registered and a partial cancellation fee for the cancelled courses, based on the table shown below.
- 4 *The last day for withdrawing without Academic failure by default from Term 1 courses is November 11, 2011. You may withdraw from Term 2 and 3 courses up to March 9, 2012, without Academic failure by default.
- 5 Credits for dropped courses are first applied against other debt owed to the University (Residence, Meal Plan, Miscellaneous, Loans and Bookstore). The remaining balance is then refunded by cheque and mailed to you. Please allow 4 to 6 weeks for processing of refund cheques.
- 6 Changes in your course load may significantly affect your eligibility of OSAP, Scholarships and Awards. Please review with the Office of Financial Aid and Scholarships.
- 7 Your student I.D. card must be surrendered when you completely withdraw from a session.
- 8 Student in an overload situation will be charged for cancelled courses.

Term 1 (September to December)

Up to Sept 16	No Charge
Sept. 17 to Sept 23	20% Charge
Sept 24 to Sept. 30	30% Charge
Oct. 1 to Oct. 7	40% Charge
Oct. 8 to Oct. 14	50% Charge
Oct. 15 to Oct. 21	60% Charge
Oct. 22 to Oct. 28	70% Charge
Oct 29 to Nov. 4	80% Charge
Nov. 5 to Nov. 10	90% Charge
Nov. 11 onward	100% Charge

Term 2 (January to April)

Up to Jan. 11	No Charge
Jan. 12 to Jan. 18	20% Charge
Jan. 19 to Jan. 25	30% Charge
Jan. 26 to Feb. 1	40% Charge
Feb. 2 to Feb. 8	50% Charge
Feb. 9 to Feb. 15	60% Charge
Feb. 16 to Feb. 22	70% Charge
Feb. 23 to Feb 29	80% Charge
Mar. 1 to Mar 8	90% Charge
Mar. 9 onward	100% Charge

Term 3 (September to April)

Up to Sept 16	No Charge
Sept. 17 to Sept 23	10% Charge
Sept. 24 to Sept.30	15% Charge
Oct. 1 to Oct. 7	20% Charge
Oct. 8 to Oct. 14	25% Charge
Oct. 15 to Oct. 21	30% Charge
Oct. 22 to Oct. 28	35% Charge
Oct. 29 to Nov. 4	40% Charge
Nov. 5 to Nov. 10	45% Charge
Nov.11 to Jan. 11	50% Charge

Jan. 12 to Jan. 18	60% Charge
Jan. 19 to Jan. 25	65% Charge
Jan. 26 to Feb. 1	70% Charge
Feb. 2 to Feb. 8	75% Charge
Feb. 9 to Feb. 15	80% Charge
Feb. 16 to Feb. 22	85% Charge
Feb. 23 to Feb 29	90% Charge
Mar. 1 to Mar. 8	95% Charge
Mar. 9 onward	100% Charge