

TAX RECEIPT 2010 SPECIAL EDITION

TAX RECEIPTS AVAILABLE ONLINE THROUGH MUGSI:

- Ⓢ All official tax receipts (T2202As) for the 2010 tax year are only available ONLINE on MUGSI and will be available by the end of February

- Ⓢ To access your T2202A through MUGSI:
 - Go to your MUGSI site
 - Log onto your Gateway to Student Information (using your MAC ID & Password)
 - On the left hand side, click "Tax Certificate"
 - Read through the important T2202A information
 - At the bottom, click on "Tax Certificate for 2010"

- Ⓢ To access your T2202A through the new student portal MACCESS:
 - Make sure you are in the "Home" tab
 - Log in using your MAC ID and password on the top left hand side
 - Click on the "Financials" tab at the top of the page
 - Click on the "T2202A" tab
 - At the bottom click on "Tax Certificate for 2010"

TROUBLESHOOTING:

- Ⓢ If you are having technical difficulties:
 - Contact UTS Service Desk: uts@mcmaster.ca or 905-525-9140 x24357

- Ⓢ If you need a duplicate copy of a tax certificate from prior to 2010:
 - Your 2006, 2007, 2008, and 2009 tax certificates will be found on MUGSI
 - If it is a year between 2003 and 2006, contact the Student Accounts & Cashiers office at: student.accounts@mcmaster.ca or 905-525-9140 x24478. We only keep forms for 7 calendar years.

Your BUS PASS and the PUBLIC TRANSIT TAX CREDIT:

Ⓢ The amount you claim for the public transit tax credit from your bus pass supplementary fee should represent the ENTIRE year of 2010. This amount could include the last part of the 2009 - 2010 session as well as the first part of 2010 - 2011 session. Remember that if a receipt is required, you can print off your Account Statement on MUGSI.

Ⓢ Full-Time Undergraduates: Total Claim = \$112.25

- In the 2010-2011 session, your HSR pass amount of \$121.80 represents the cost of travel from September through April (8 months). However, you can claim only $\frac{1}{2}$ of the amount paid (applicable from September to December) on the 2010 tax return. This amount is \$60.90. The balance is claimed on your 2011 tax return
- The amount from the 2009-2010 session to claim is \$51.35.

Ⓢ Full-Time Graduates: Total Claim = \$163.60

- In the 2010-2011 session, your HSR pass amount of \$182.70 represents the cost of travel from September through August (12 months). However, you can claim only $\frac{1}{3}$ of the amount paid (applicable from September to December) on the 2010 tax return. This amount is \$60.90. The balance is claimed on your 2011 tax return
- The amount from the 2009-2010 session to claim is \$102.70.

LIVING ON CAMPUS AND YOUR TAX RETURN:

Ⓢ It is important to understand that the fees you pay for residence are not "RENT" and so cannot be claimed as such on your tax return. There is an Ontario Tax Credit of \$25.00 for students who live in residence for 2010.

TEXTBOOKS AND YOUR TAX RETURN:

The Canada Revenue Agency website outlines the following:

Ⓢ "You can claim the textbook amount **only** if you are eligible to claim the education amount. If you are eligible to claim the education amount:

- Claim \$65 for each month you qualify for the full-time education amount
- Claim \$20 for each month you qualify for the part-time education amount

For more information about filing your tax return, please visit the **Student Information** portion of the **Canada Revenue Agency website** at:

<http://www.cra-arc.gc.ca/tx/ndvdl/sqmnts/stdnts/ddctns-eng.html>