TAX RECEIPTS - NOW ONLINE!

- All official tax receipts (T2202As) for the 2007 tax year are only available ONLINE on MUGSI and will NOT be mailed out.
- Note: You must use Internet Explorer 7 or Mozilla Firefox to view the tax certificate. As well you will need to use Adobe Reader.
- You will be able to access your T2202A by doing the following:
  - Go to your MUGSI site
  - On the left hand side, click “Tax Certificates”
  - Log onto your Gateway to Student Information (using your MAC ID & Password)
  - Read through the important T2202A information
  - At the bottom, click on “Tax Certificate for 2007”

TROUBLESHOOTING:

- If, after you go through these steps, you get a blank page please follow these instructions:
  - On the Tools menu in Internet Explorer, click on Internet Options
  - On the Advanced Tab, scroll to Security, then click to Select
  - Do not save encrypted pages to disk check box
  - Click OK to save the setting
- If you do not see a link to your tax certificate:
  - Contact the Registrar’s Office (Gilmour Hall 108) at 905-525-4600
- If you are having technical difficulties:
  - Contact UTS Service Desk: uts@mcmaster.ca or 905-525-9140 x24357
- If you need a duplicate copy of a tax certificate from prior to 2007:
  - Your 2006 tax certificate should be on MUGSI as well
  - If it is a year prior to 2006, Contact The Student Accounts & Cashiers office at: student.accounts@mcmaster.ca or 905-525-9140 x24478
Your BUS PASS and the NEW PUBLIC TRANSIT TAX CREDIT:

$ The amount you claim for the public transit tax credit from your bus pass supplementary fee should represent the ENTIRE year of 2007. This amount could include the last part of the 2006 – 2007 session as well as the first part of the 2007 – 2008 session. Remember that if a receipt is required, you can print off your Account Statement on MUGSI.

$ Full Time Undergraduates:
  ▪ In the 2007 – 2008 session, your HSR pass amount was $71.50 and represents the cost of travel from September through April (8 months). However, you can claim only ½ of the amount paid (applicable to September to December) on the 2007 tax return. This amount is $35.75. The balance is claimed on your 2008 tax return.
  ▪ The amount for the 2006 – 2007 to claim is $34.94.

$ Full Time Graduates:
  ▪ In the 2007 – 2008 session, your HSR pass amount was $107.25 and represents the cost of travel from September through August (12 months). However, you can claim only 1/3 of the amount paid (Applicable to September to December) on the 2007 tax return. This amount is $35.75. The balance is claimed on your 2008 tax return.
  ▪ The amount for the 2006 – 2007 to claim is $69.88.

LIVING ON CAMPUS AND YOUR TAX RETURN:

  o It is important to understand that the fees you pay for residence are not “RENT” and so cannot be claimed as such on your tax return. There is an Ontario tax credit of $25.00 for students who live in residence for 2007.

TEXTBOOKS AND YOUR TAX RETURN:

  🌟 The Canada Revenue Agency website outlines the following:

  o “...you are eligible to claim an amount for textbooks only if you are entitled to claim the education amount. The amount is: $65 for each month you qualify for the full-time education amount and $20 for each month you qualify for the part time education amount.”

For more information about filing your tax return, please visit the Student Information portion of the Canada Revenue Agency website at:

http://www.cra-arc.gc.ca/E/pub/tg/p105/p105-e.html