



**McMASTER UNIVERSITY
McMASTER ACCESSIBILITY COUNCIL
TERMS OF REFERENCE**

McMaster Accessibility Council and its Members is responsible for ensuring the University's adherence to AODA Accessibility Standards. The Council provides a mechanism for planning, reviewing and evaluating the implementation of the AODA Accessibility Standards within the University.

RESPONSIBILITIES:

1. To guide the development of plans for the implementation of the AODA Accessibility Standards at the University.
2. To receive plans and reports related to the implementation of AODA Accessibility Standards from the appropriate University personnel and committees.
3. To make recommendations to the University regarding policies and institutional changes required to ensure adherence to the AODA Accessibility Standards.
4. To monitor progress of AODA Accessibility Standards implementation across the University.
5. To oversee the filing of the required accessibility reports to the Ontario government regarding the University's compliance with AODA.

ACCOUNTABILITY:

The Council will report to the President through the Provost & Vice-President (Academic) and the Vice-President (Administration). The Council will prepare an annual report of its activities. The Terms of Reference will be reviewed every five years.

MEMBERSHIP:

Membership of the Council will be reviewed periodically to ensure that all areas of the University are appropriately represented:

Tony Cupido
Assistant Vice-President (Facility Services)

John Kearney
Chief Information Officer

Mile Komlen
Director, Human Rights & Equity Services

Mary Law (Chair)
Associate Dean and Director Rehabilitation Science

Wanda McKenna
Director, HR Employee Services and Support

Tim Nolan (Consultant)
Disability Specialist

Peter Smith
Associate Vice-President (Academic)

Andrianna Timperio (Consultant)
Manager, Employee Health Services

Phil Wood
Associate Vice-President (Student Affairs) and Dean of Student

MEETINGS:

The Council will meet on a monthly basis with the exception of July and August. The recording of minutes of meetings will be provided by the Executive Assistant to the Associate Vice-President (Student Affairs).